

**UNITED STATES DISTRICT COURT
DISTRICT OF NORTH DAKOTA**

Robert Ansley, Clerk
220 East Rosser Avenue, Suite 476
PO Box 1193
Bismarck ND 58502-1193

Telephone: 701/530-2300 Facsimile 701/530-2312

Candace M. Schafer, CLA
Jury Administrator
701-530-2336 Toll free: 1-877-614-2377
e-mail: bismarck_jury@ndd.uscourts.gov

WELCOME TO JURY SERVICE

The names of prospective jurors are randomly selected from the official list of actual voters who voted in the most recent presidential election.

It has been determined that you are qualified to serve as a juror in the federal court based on U.S. citizenship; ability to read, write, speak and understand the English language, and length of residence in North Dakota.

The places of holding court in the District of North Dakota are Bismarck (Southwest Division), Grand Forks (Northeast Division), Fargo (Southeast Division) and Minot (Northwest Division).

Please refer to the JUROR INFORMATION SHEETS ([Bismarck](#), [Fargo](#), [Grand Forks](#), [Minot](#)) for important information regarding jury service.

The term of service for jurors in the U.S. District Court is six months (September through February and March through August).

All requests for excuse from jury service must be in writing.

You will be notified to report for a specific trial by use of a postcard indicating the date and time you are to report. Please report promptly at the time stated.

Thank you for your willingness to serve as a juror in the federal court. We sincerely hope that your experience as a juror is a rewarding one. If there is anything we can do to improve your service, please do not hesitate to contact us.

/s/

Candace M. Schafer, CLA
Jury Administrator